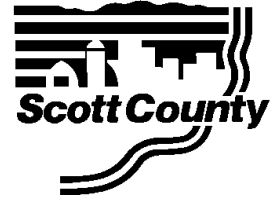


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Addendum 1

**#19406 Digital Conversion and Indexing Services
September 21, 2018**

Through the process of reviewing and responding to vendor questions, Scott County Recorder's Office has recognized that an additional index output will be necessary. In addition to the six (6) fields identified in Section 2.0 – Scope of Services, a seventh (7th) field will be required. This new index field, image sequence, should be an auto-incrementing numeric value that identifies the unique image sequence within a multi-page document. This image sequence index value in conjunction with the other required index fields previously identified would create a unique identifier for each page of a multi-page document. Image output is still required to be single page TIFF.

Example: An aperture card has one unique document, with 6 images (pages) contained on it. Each image would be indexed with the same:

- unique document (book/page) number
- 1 grantor and 1 grantee entry per land record **OR** Full name per single-sided media (Birth, Military Discharges, Trade Names, etc)
- File date
- Index Type

But each image (page) would have an auto-incrementing numeric value in the image sequence index value:

- 00001
- 00002
- 00003
- 00004
- 00005
- 00006

If additional information related to this new index field is required, please post any questions to Public Purchase.